

# Installation Guidelines

## OGEE LUG

### PARTS INCLUDED IN KIT

Qty 2 – Ogee Lug 

Qty 2 – #8 x 1" Pan Head Screw (PN: 508051) 

### TOOLS REQUIRED

Scissors 

Drill with 1/8" Bit 

Pencil 

Phillips Head Screwdriver 

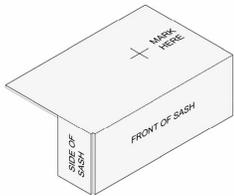


Fig. 1

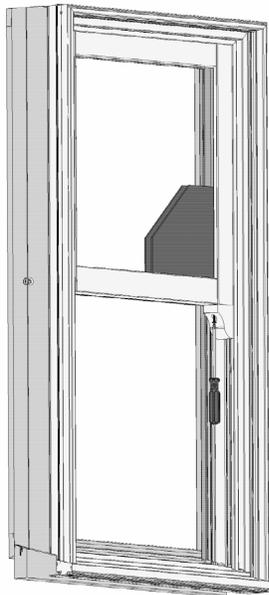


Fig. 4

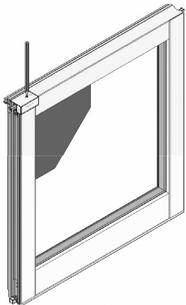


Fig. 2

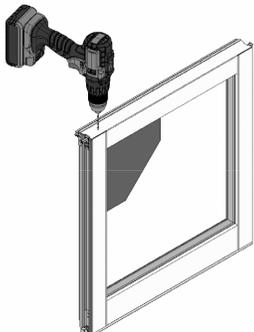


Fig. 3

### Step 1: Remove the Upper and Lower Sash

Start by raising the lower sash approximately half way, then push in on both tilt latches and tilt the sash till horizontal. Grasp the sash on either side next to the pivot pins lift up one side till the pivot pin disengages from the balance assembly, then lift the sash out of the window frame and set it aside. Lower the upper sash 6-12 inches then tilt and remove it in the same manner as the lower sash.

### Step 2: Prepare Template

Cut out the template located below on these instructions. Fold the template along the dashed lines as shown. [Fig. 1] Punch a small hole through the template where it says MARK HERE.

**NOTE: If upper sash was prepped for ogee lugs from the factory skip to Step 5.**

### Step 3: Mark Predrill Locations on Upper Sash

Place the template on the upper sash as shown and mark the predrill location with a pencil through the hole made in Step 2. [Fig. 2] Reverse the folded tabs on the template then use it to locate the predrill on the other side of the sash in the same way as the first predrill.

### Step 4: Prepare Upper Sash for Ogee Lugs

Using an 1/8" drill bit, drill 1/4" deep through the aluminum of the sash where marked in the previous step. [Fig. 3]

### Step 5: Install Ogee Lugs

Reinstall the upper sash by holding it on either side, with the aluminum clad facing up, then place the pivot pins in their respective balance assembly. Ensure both pivot pins are firmly seated in the balance assembly then tilt the sash up making sure to push in on the tilt latches until the sash is fully upright. Raise the upper sash until closed. Using the provided screws install the ogee lugs as shown ensuring the ogee lug sits tight against the sash. [Fig. 4]

**NOTE: Do not overtighten the screws.**

**Reinstall the lower sash using the same procedure used to reinstall the upper sash to complete the installation.**

**NOTE: Ogee Lugs must be removed in order to tilt or remove the upper sash.**

